9 FAM 41.32
PROCEDURAL NOTES

(CT:VISA-2227; 12-01-2014)
(Office of Origin: CA/VO/L/R)

9 FAM 41.32 PN1 PROCESSING APPLICATIONS FOR MEXICAN BORDER CROSSING CARDS (BCC) AND B-1/B-2-BCC

(CT:VISA-1355; 10-21-2009)

In reviewing an application for a combined Border Crossing Identification Card and B-1/B-2 visa (B-1/B-2-BCC) card (BBBCC) or foil (BBBCV), the consular officer shall determine the applicant's eligibility for a visitor visa for business or pleasure.

9 FAM 41.32 PN2 ISSUING BORDER CROSSING CARDS (BCC) AND B-1/B-2-BCC

(CT:VISA-1504; 09-07-2010)

a. In issuing B-1/B-2-BCC cards or foils, any notes on the application should be made in the nonimmigrant visa (NIV) system or electronically in the comment field of Form DS-160. No paper copies of Form DS-160 should be retained.

b. If the applicant is approved for the B-1/B-2 BCC card, but has an urgent need to travel before delivery of the card can be reasonably expected, the applicant shall be issued a B-1/B-2 BCC foil. The applicant shall not be issued a limited validity B-1/B-2 visa foil for immediate use in addition to the B-1/B-2 BCC card.

9 FAM 41.32 PN3 REFUSING MEXICAN BORDER CROSSING CARDS (BCC) AND B-1/B-2-BCC

(CT:VISA-1504; 09-07-2010)

If the consular officer finds an alien ineligible for a visitor visa, the consular officer may not issue a B-1/B-2-BCC. The officer must proceed in the same manner as a nonimmigrant visa (NIV) case, refusing under the pertinent paragraph of INA 212(a) or 214(b). The officer should also consider whether waiver action would be appropriate.

9 FAM 41.32 PN4 PROPER HANDLING OF DEFECTIVE, SPOILED, AND FOUND BCCS

(CT:VISA-2227; 12-01-2014)

a. Overseas posts should send all defective/spoiled/found new-style (issued on or after October 1, 2008) Border Crossing Cards to the Department via unclassified pouch using the following address:

U.S. Department of State

Arkansas Passport Center (CA/PPT/APC)

191 Office Park Dr.

Hot Springs, AR 71913

b. Old-style BCCs, issued prior to October 1, 2008, should be destroyed at post unless they have been tampered with or altered.

c. All Border Crossing Cards, regardless of issue date, that have been tampered with or altered should be sent to Consular Affairs' Office of Fraud Prevention Programs via unclassified pouch using the following address:

U.S. Department of State

Office of Fraud Prevention Programs (CA/FPP)

2201 C Street, NW

Room 4805

Washington, D.C. 20520

Defective/spoiled/found travel documents should be sent back to the Department at least monthly for destruction, and may be sent more frequently, if necessary, depending on the quantity of such travel documents at post. These travel documents must be bundled according the reason they are being returned. The categories are as follows:

(1) "Data Entry or Operator Errors" includes name misspellings, incorrect birth date, incorrect place of birth, poor photo quality, or poor laminate quality. These errors usually originate at post or at the domestic passport partner center. The Data Entry or Operator Errors category also includes cards damaged during transit, such as if the delivery truck catches fire in an accident and the book/card is singed.

(2) "All Other Errors" (manufacturing errors) include misaligned printing, and problems with reading the electronic chip, which may not be discovered until the bearer attempts to use the card.